

PTA Meeting: General Membership

September 7, 2016

7:00 pm

Windsor Commons

7:00 Meeting called to order by Ann Williams

Secretary: Erin Matray

- Moved to approve May Minutes; motioned by Kim Kusciel, seconded.

Treasurer: Cristina Small

- The committee moved to approve May, June, July and August Budget Reports; motioned by Kristine Gruzewski, seconded.

- The committee unanimously approved the 2016-2017 budget.

- The committee unanimously approved acceptance of the Audit Report.

Dr. Bein:

- Plans have been approved to move forward with the expansion of Windsor. Plans include the addition of six classrooms and expansion of commons area and gymnasium.

- Village plan and design commission meetings are set to begin. Signs will be posted on school grounds announcing times and dates for such meetings.

- Bid specifications are being put together. Lowest responsible bidder, by law, will be chosen to complete the project. Bid approval by Board of Education expected in December.

- Anticipated date of work to begin is late winter, possibly March.

- Anticipated date of completion of work is the start of the 2017-2018 school year.

- Outside work will be done during the school year. Inside work will begin after school is out for summer.

- More information will be passed via Mrs. Fabrizio as it becomes available to Dr. Bein.

Presidents' Report: Ann Williams & Carrie Conley

- New families and committee chairs were welcomed. New families who need descriptions of PTA committees should look at the Procedure Guide on the PTA website.

- Become a PTA Member to receive a copy of the school directory and gain access to the Directory Spot App. All committee chairs must be PTA members.

- Volunteer forms for the 2016-2017 school year are available on the PTA website.

- Send any flyers or forms that need approval to your VP and Pres. They will forward on to Mrs. Fabrizio for approval.

- PTA notifications should only be posted to the Windsor PTA Facebook page, not the Wildcat Parent page.

- Sat. Oct. 15th is the Windsor School Night at the Chicago Wolves Game. More info to come.

ABC25: Ann Poyer, Heidi Walczak

- ABC25 member list will come out in Oct. If you haven't, sign up.

- Yankee Candle Fundraiser is back. End of Oct.- Jan. sales.

Legislation: Kristin Kiel

- A link to the 2016-2017 School Board Meeting schedule will be posted soon on the PTA website. The agenda is online 2-3 days prior to each meeting. If you can't attend, the minutes are online 2-3 days after each meeting.

Principal's Report: Shelley Fabrizio

- The number of staff outside has been increased before school at Drop and Go and near the Kindergarten lines.

- LMC renovations have taken place with the excess funds. Some improvements are new chairs, tables and blinds.

- Beginning of the year assessments have started. AIMSweb and Fountas and Pinnell (reading levels). MAP testing for new students.

- Teacher clubs will continue this year.

- Windsor is paying extra attention to being "allergy safe" this year-there will be a short video available online soon about this. There is an allergen safe table in the cafeteria.

- Mrs. Fabrizio explained what happened on Parent Info Night with a video and apologized if anyone was offended.

Committee Chair Reports

Recently Completed:

School Supplies: Nicole Mann & Debbie Freudenberger, 8/24

- Had over \$1,000 in profit from the sales. 10 boxes not picked up. If you have any ideas for improvement for next year contact Ann or Carrie.

PTA calendar: Kerry Freeman

- It is online and updated.

Pre-K Committee: Ann Baker & Lisa Kelsey

- Welcomed new and returning Kindergarten families.

Back to School Social: Sara Beyna, Erin Miller & Maureen Stukenberg, 8/29

- Popsicles were passed out during school due to the rain during the originally scheduled event.

Hospitality: Dana Riedel & Denise Galanis

- Thanks to all who donated to the Back to School Luncheon for the teachers. Next up, dinner during conferences in Nov.

Volunteer Coordinator: Kristine Gruzewski

- Paper copies of the volunteer form were sent home. Please sign up.

In Progress or Upcoming:

Spirit Wear: Eileen Collins, Kathy Riesing, Tom Riesing & Stephanie Williams, 9/1-9/16

- Order forms were sent home and it's on the website. Samples are outside the office. Orders due 9/16. This is the only sale of the year.

Fall Harvest Fundraiser: Caroline Ciaglia, Ed Gadberry, Denise Galanis, 9/9-9/23

- Order forms were sent home and it's on the website. Pick up is Oct. 6 from 12-6pm.

Student Pictures: Crissy Klostermeyer, Chrissie O'Grady & Stacey Tobin, 9/13

- Order forms were sent home. Pay online or bring a check on the day. Retakes are Oct. 20.

Green Team: Heidi Boesen, Erin Kalaway & Samantha Sheehan, 9/23 (school-wide testing)

- Permission slips will go out and be available online soon for the Green Team itself and the annual garden tasting.
- They will harvest in the next couple of weeks during lunch recess and do a garden clean-up in Oct.
- Indoor meetings will meet during lunch recess on: 11/9, 12/7, 1/11, 2/8, 3/8 and 4/8.

Cultural Arts: Donna Radlicz & Leah Ross, 9/26 (Imagination Theater)

- Imagination Theater will do 2 morning shows on 9/26. Afternoon Kindergarteners are welcome to come accompanied by an adult.
- The theme is: Show Some Respect. Skits will be performed with crowd participation. Check out Imaginationtheater.org for more info.

Character Counts: Maureen Fallon, Carolyn Warnement and Jen Bott

- Character Counts Week will be Oct. 17-21.

Kindergarten Activity Night: Heather English, Kristine Gruzewski, Jill Gallagher & Carolyn Warnement, 10/20

- Meeting Fri. to start planning.

PTA Reflections: Heather Lepold & Jill Stark, 10/26

- Theme: What is Your Story. Oct. 26 is the deadline. Rules and forms are on the PTA website.

5th Grade Committee (Camp Duncan): Kerry Freeman, Kim Kusiciel & Maria Sullivan, 10/27

- Windsor Staff will supervise the 5th grade students at this high adventure and team building YMCA Camp. Awaiting confirmation from the Dist. Transportation Dept. regarding final price for our bus. The cost of the camp is covered by the PTA. The cost of the bus will be covered by the students. School administration and the committee will work together to make sure all students can participate regardless of cost. Students will bring their own lunch on the trip.
- Work has begun on the design of the 5th grade T-shirt.
- A group 5th grade photo has been coordinated with the Student Pictures Committee
- The Committee will work with both Middle School to seek out their Spirit Wear sales and make them available to the future Cardinals and Timberwolves.
- Sub-committees will be coordinated soon.

1st Grade Activity Night: Beth Deiter, Heather Lepold, Erin Miller & Danielle Rubel, 11/3

- None

Roller Skating Party: Sheila Blair, Laura Palm & Robyn Russo, 11/8

-The date for the Roller Skating Party at Orbit Roller Rink has been moved to 11/8, election day. School will not be in attendance. More details to come.

Veteran's Breakfast: Kristin Keil, Laura Reed & Jill Stark, 11/11

- Flyer has been submitted for approval. Registration will be online only, however, can be printed from online and returned to school.

Jump IT: Jake Chung, Kim Chung & Donna Radlicz, 11/14-11/17

- Jump IT will take place during gym classes the week of 11/14-11/17. More details to come.

Student Variety Show: Kim Kusiciel, Chrissie O'Grady, Alisa Pontarelli & Maria Sullivan, 12/13

- "Windsor's Got Talent-2016 Edition" will be 12/13 at 7pm.

- Important dates: Nov 9th@3:35-Act Tryouts, Nov.11@lunch-Emcee Tryouts, Emcee Workshop(TBD-usually held during 2 lunch periods), Dec. 12@3:35-Dress Rehearsal, Dec.13@7pm- Show(open to families of participating kids only)

-Permission slips and flyers are in the works.

- A few reminders: V-show is only for 4th and 5th grade students. Only 5th grade students can try out to be Emcee's. No food is allowed in any act. Participating families get an equal amount of tickets to share with their friends and family.

Sock Hop: Ann Baker, Kathy Dieringer & Robyn Russo, 1/6/17

- 7-9 pm at South Middle School. Contract has been signed with new DJ- Glenn Davis Productions. This event is open to Windsor students only. Children must be accompanied by an adult.

Book Fair: Julianna Cucci, Erin Kalaway & Jacqueline Raitano, 2/9/17

- None.

Science Fair: Daun Biewenga, Kevin Ford & Denise Pignataro, 2/9/17

- Meeting in Nov.

Teacher Appreciation Week: Holly Furman & Margy Saben, 5/1/17-5/5/17

- None

World of Work: Heidi Boesen & Crissy Klostermeyer, 5/24/17

- None

Recognition: Casey Deja, 6/1/17

- None

Art Awareness: Kim Buck & Casey Deja

- Past volunteers were emailed this week encouraging them to volunteer again.

Backpack Program: Stephanie Williams

- Not many orders thus far. Will continue to promote.

Chess Club: Aoy Martschenko & Ashley Schiff

- First meeting(free) is Friday, Sept. 9th from 3:35-4:35 in the LMC. Pizza will be served.

Coding Club: Michelle Bonnette & Ashley Schiff

- None

Cookbook: Dani Kreuser, Kim Kusiciel & Stephanie Williams

- Info is on FB and the website. Instructions will go out soon. Collecting recipes until early December. Committee will be looking for editors come early 2017.

Juvenile Protection (Drop and Go): Beth Dover, Maureen Stukenberg & Stephanie Williams

- Everyone is reminded to follow the rules. Volunteers are needed. Sign up on the PTA website.

Junior Great Books: Jenn Licato & Leah Ross

- They will meet in Oct., send home flyers in Nov. and begin groups in Jan.

LMC Coordinators: Agnes Kielczewski & Adrienne Murphy

- Working on getting their list of volunteers scheduled. Additional sign up will be posted on the website.

PTA Directory and App: Jen Anderson

- Info getting finalized. Will hopefully be up in the next few weeks.

PTA Membership: Karen Gadberry & Kristine Gruzewski

- We are currently at 360 members. Mrs. Fabrizio will encourage staff to join.

Publisher's Workshop: Kim Kusiciel & Kathy Riesing

- 2 workshops are being planned for the winter. Dates TBD. One will be a k-2, 2-day workshop with parent participation after school. The other will be for the 3-5 grades over 2 days.

- Due to lack of participation, there will be no ebook workshop. Instead there will be one that is a tutorial for those who participate in the printed book workshop to show them how to use it independently.

- Students will come to workshops with a written story and type it on the school computer. They can then print and color pictures. The books will be bound and one copy will go home and the other put in the library.

Restaurant Nights: Kristen Keil

- Look for a form coming home to vote on which restaurants we should choose to use. Restaurants and dates will be decided after that.

Room Reps: Denise Galanis & Terese Orlando

- They just received class lists. Will go over volunteer lists and assign reps in the next week.

Winter Workshops: Michelle Bonnette, Aoy Martschenko & Stephanie Williams

- None

Yearbook: Suzanne Grund, Bretta Hammerstrom, Jenny Heber & Laura Palm

- None

Ongoing (updated suggested):

Birthday Books: Donna Niebrugge & Eileen Collins

- Shelf is filled with the remainder of last years books. Will be placing a new book order in a few weeks.

Communication: Ally Kuo & Stephanie Williams

- If any committee wants to promote their activity on FB, contact Stephanie Williams. Newsletter goes out weekly- if you have anything you want in there, pass the info onto Ann or Carrie for review.

Distribution: Sarah Anderson

- None

Marquee: Heather Lepold & Becky Polley

- None

Middle School Liaison: Mary Raupp

- None

Publicity: Adrienne Murphy

- None

Welcome Committee: Jenn Kalsch

- None

8:40pm Adjourn

Next meeting will be on October 25th, 2016 at 9:15 am in the Staff Lounge.

Respectfully submitted by Erin Matray

