

**WINDSOR PTA
DEPOSIT VOUCHER**

For Treasurer's Use Only

VOUCHER#: _____ ACCOUNT#: _____

DATE DEPOSIT MADE BY TREASURER: _____

AUTOMATIC DEPOSIT DATE: _____

DATE: _____

TOTAL AMOUNT OF DEPOSIT\$ _____

Breakdown total amount by:

COIN TOTAL _____

CASH TOTAL _____

CHECKS TOTAL _____

COMMITTEE NAME / EVENT _____

COUNTED BY / SUBMITTED BY _____

This line MUST have one signature. All deposits must be counted by two individuals.

DEPOSITED BY _____

Treasurer staple deposit receipt below: